



**New College of Florida
MILDRED SAINER MUSIC AND ARTS PAVILION
RENTAL FEE SCHEDULE**

Priority use of the Mildred Sainer Music and Arts Pavilion is accorded to New College of Florida faculty, student and college sponsored events. Secondary use is for rentals by individuals, community groups and outside organizations that enhance the mission of the College. All rental fees and associated services are subject to state and local sales taxes unless a tax-exempt certificate is presented at the time this contract is signed.

<u>SAINER MUSIC AND ARTS PAVILION RENTAL FEES</u>		
All space within the Facility is rented for a minimum of 2 hours, not to exceed a maximum of 14 hours.		
Space Rented	Commercial	Non Profit/Government
Sainer	\$150/hour	\$100/hour
Isermann Gallery	\$150/hour	\$100/hour
Pepsico Arcade & Forum	\$150/hour	\$100/hour
Classroom (various sizes/locations)	\$50-\$100/hour	\$25-\$50/hour
Cleaning Fee*	\$100	\$100
Staffing Fee	\$12/hour	\$12/hour
Piano	\$200/day	\$200/day
Piano Tuning Fee** (optional)	\$75	\$75
Damage Deposit	\$500	\$500
*The Cleaning Fee is applied to all events.		
**Piano Tuning is performed by a tuner chosen by New College and available upon request.		

CAPACITY

- Sainer Auditorium holds a maximum of 257 people with three wheelchair positions.
- Pepsico Arcade and Forum will hold a maximum of 500 people.
- Isermann Gallery holds a maximum of 235 people.

AUDIO/VISUAL & SERVICES

Equipment (Subject to Availability)	Price
• Remote/ laser pointer*	\$25
• Podium with mic*	\$50
• Wireless handheld mic*	\$35
• Wireless Lavalier *	\$50
• Multimedia projection system, computer, DVD*	\$350
• Table Skirt fee*	\$4 ea. (on request)
• Table Cloths fee*	\$10 ea. (on request)
• Tables 6ft*	\$10 ea. (on request)

ADDITIONAL INFORMATION

- Comprehensive general liability insurance must be obtained by the licensee and should be \$250,000 per occurrence. New College of Florida and the Florida Board of Trustees should be named as insured parties. The Licensee must provide the College with a certificate of insurance no less than **30 days prior to the event**.
- * Tables, Tablecloths, skirting and AV/IT equipment is a service and not included in the rental of the space.
- Parking assistant is provided with regards to placing vehicle in the right spots but New College personnel can not actually park any person’s vehicle. Customers can arrange for Valet Parking on their own and our responsible for all associated cost.

For additional information or availability, please contact the Office of Campus Space Scheduling at 941-487-4665 or FAX at 941-487-4554